

PMS ACCOUNT OPENING REQUIREMENTS – FOR PVT. LTD / PUBLIC LIMITED COMPANIES

All documents pertaining to the Company should be self attested by the authorized signatory with the Company rubber stamp – each 2 sets required

I. Documents of the Company

1. Copy of PAN card
2. Copy of Bank statement or Telephone Bill (not more than 2 months old)
3. Cancelled Cheque
4. Memorandum and Articles of Association
5. Incorporation Certificate
6. Shareholding Pattern
7. Audited Balance Sheet and Profit and Loss account for the last 2 years
8. Board Resolution (Format attached) – Resolution should be signed by 2 Directors other than the Authorized Directors
9. List of Directors with DIN No. (Format attached) on the letter head of the company
10. 6 photographs of the Directors / authorized signatory duly signed
11. Annexure I, II (Attached)
12. KYC application (attached)

II. Documents of the Directors / Authorized Signatories – each 2 sets

Documents should be self attested by the respective signatories

13. Copy of PAN card
14. Address Proof – Aadhaar Card / Driving License / Passport / Ration Card / Voters ID / Bank Statement / Landline Telephone Bill (not more than 2 months old)
15. KYC application (attached)

Note:

On Page Number 18 of the PMS Application, and Page Number 21 of the Disclosure documents (**A C Choksi**) the client should add in his/her own hand writing the following:

“I have read and understood fee structure”